



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

30 September 2021

DIVISION MEMORANDUM

DM No. 728, s. 2021


PROJECT B.T.S.: AN ONLINE TRAINING FOR ALL STUDENTS AND TEACHERS

TO: OIC-Assistant Schools Division Superintendents
Division Chiefs
Public Schools District Supervisors
Public Elementary and Secondary School Heads
District Youth Formation Coordinators
School ICT Coordinators
Supreme Government Teacher-Advisers
Class Advisers
All Others Concerned

1. In relation to the OUA Memorandum No. 00-0921-0309, entitled "**Project B.T.S : An Online Training for all Students and Teachers**", this Office invites all students and teachers to attend the online training on the use of Office 365 accounts on October 1, 2021, at 2:00 – 4:00 in the afternoon via Microsoft Teams.
2. School heads, teachers, and students in elementary and highschool may pre-register at www.blssyfd.weebly.com not later than September 30, 2021.
3. Please see attached documents for further details.
4. Immediate and widest dissemination of this Memorandum is highly desired.



sgodlap/09/30/21


ELIAS A. ALICAYA JR., EdD
Assistant Schools Division Superintendent
Officer-in-Charge
Office of Schools Division Superintendent

DEPEDQUEZON-TM-SDS-04-009-003



"Creating Possibilities, Inspiring Innovations"

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321
Email Address: quezon@deped.gov.ph
Website: www.depedquezon.com.ph



OUA00-0921-0309
To authenticate this document,
please scan the QR Code.



Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0921-0309
MEMORANDUM
28 September 2021

For: **Regional Directors and BARMM Education Minister**
Schools Division Superintendents
Regional and Division Youth Formation Coordinators
Regional and Division Information Technology Officers
School Heads and School ICT Coordinators
Teacher-Advisers
(Supreme Student Government and
Supreme Pupil Government)
Class Advisers
All Others Concerned

Subject: **PROJECT B.T.S: AN ONLINE TRAINING FOR**
ALL STUDENTS AND TEACHERS



The Office of the Undersecretary for Administration (OUA) through the Bureau of Learner Support Services – Youth Formation Division (BLSS-YFD) and the Information and Communications Technology Service (ICTS), in partnership with Microsoft Philippines, will conduct an online training for all students and teachers on the use of Office 365 accounts. This will be part of *Project B.T.S: A Balik Eskwela Digital Literacy Starter Pack*. The activity will be held on **01 October 2021, Friday, at 2:00 – 4:00 p.m. via Microsoft Teams**.

This activity aims to capacitate students and teachers on the maximum use of Microsoft tools to improve productivity in teaching and learning.

In this light, the OUA requests all class advisers to disseminate this information to as many learners as possible and encourage their participation to the said training. Participants may join through the link that will be provided by their respective Division Youth Formation Coordinators (YFCs). This link will also be available online at <https://blssyfd.weebly.com/virtual-events.html>. Further, the training may be streamed live via the following Facebook pages:

1. <https://www.facebook.com/DepartmentOfEducation.PH>
2. <https://www.facebook.com/depedtagayo>
3. <https://www.facebook.com/DepEdTagayoYouthFormation>



Scan this QR Code to view
Videos and Magazines
of Major Programs



Office of the Undersecretary for Administration (OUA)

(Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO))

Department of Education, Central Office, Meralco Avenue, Pasig City
Rm 519, Mabini Bldg; Mobile: +639260320762; Tel: (+632) 86337203, (+632) 86376207
Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtagayo

School heads, teachers and students in elementary and high school may pre-register at www.blssyfd.weebly.com not later than **30 September 2021**.

For more information, questions or concerns on this subject, please contact Mr. Adolf P. Aguilar, Chief of the BLSS-YFD, through 0915 566 9717 or email at blss.yfd@deped.gov.ph.

For immediate action and dissemination.


ALAIN DEL B. PASCUA
Undersecretary



QUAD00-0921-0 309
To authenticate this document,
please scan the QR Code.

